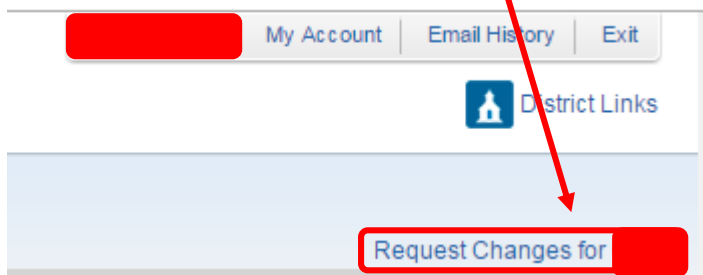


How to Receive a Paper Copy of the Report



Once a parent logs into the Skyward Family Access Portal, they should choose "Student Info" from the navigation bar on the left hand side of the screen.

Once in the Student Info Tab, look for the link stating "Request Changes For..." It is located in the top right corner just under the "My Account" link.



This drop down menu appears. Click on "Family Information."

If you would like a paper copy of the report card, check the box next to "Receive a Paper Copy of Report Card" and click "Save."

